

## Product Features

### Program Architecture

Developed in 32-bit Delphi with a Microsoft SQL database with MSDE included. Paymate Platinum is compatible with Windows 2000, NT and XP. Paymate Platinum supports an unlimited number of companies and employees and allows up to two users to access the same company at the same time to increase productivity and save time.

### Easy Navigation

- Immediate access to detailed life time payroll history
- Easy and efficient set up for employees, payroll categories, and posting of paycards through built-in wizards to simplify complex tasks
- Quickly access functions with visual sidebar menu
- View complete employee information with easy to read screens, including a photo to identify employees
- Easy set up for employee's earnings, benefits, deductions on a single screen
- Select name and date formats to match your preference
- Customizable data entry screens to select field sequence to match your data entry preference

### Flexible Payroll Processing

- Select from a wide range of payroll frequencies
- Define your own flexible payroll categories, including formula based on other payroll categories
- Easily handle non-standard payroll categories like expense claims and payment to contractors
- Save payroll category settings for regular and special runs like bonuses, vacation and multiple runs per month
- Choose from popular predefined cheque and pay stub layouts or design your own with your logos, fonts, watermarks and color options
- Print cheques on blank, secure cheque stock with MICR coding using Wellspring's Print Boss for flexibility and savings
- Import job cost details, job centers and timesheets details for rapid payroll processing without data entry errors
- Time clock interface
- Batch/Create paycards in a single step for employees who are paid a fixed amount each pay
- Import time sheets from outside sources to speed up processing, eliminate data entry and errors
- Edit paycard gives ability to create and/or edit individual time sheet. Also individual paycards can be processed or edited for complex payrolls
- Quick entry option allows heads down data entry with minimal use of mouse for high volume data entry
- Pay calculations are real-time eliminating time consuming batch-style computation while offering immediate confirmation of pay amounts

### Payment Methods

- Pay employees by cheque or by direct deposit to up to five bank accounts per employee
- Works for all financial institutions in Canada and US including National Payment Corporation
- Reconcile your cheques within Paymate or in your accounting software by exporting bank details Interface with multiple ACCPAC Modules
- Set up departmental GL accounts quickly with default accounts to reduce data entry
- Seamless integration with ACCPAC Advantage Series™ GL, Job Cost, HR and Bank Services
- Selectively generate reports for departments, entire company or other selection

- Select all un-exported transactions or select and preview transactions to export or re-export Import, Export & Integration and Conversion Tools
- Increased productivity and elimination of data entry errors using export routines for both GL and

### **Job Costing**

- Custom designed exports to match your accounting package. Makes Paymate Platinum compatible with any accounting package.

### **Reporting**

- Print over 120 predefined payroll and management reports, many with drill down capability
- Design your own reports using Crystal Reports or Paymate's built-in Report Writer to view, print or save

### **Form Processing**

- Create, view, edit and print forms on government forms or plain paper
- Simplify filing by using E-file, magnetic media and transmittal records features to disk
- Generate reports for data from multiple years

**Contact Us** today and one of our product experts will show you how Paymate Platinum can work with your organization