



## Payroll and HR Solutions

### Integrating with SAP Business One®

Our products feature an integration with SAP Business One® versions 9 and 10 for both SQL and HANA. Simplify and streamline all of your processes with Paymate's payroll and HR solutions. Both hosted and on-premise solutions are offered so you can choose what's best for you and your organization.

# We've got the right solution for you



## Accessed the way you want

We offer our solutions in both hosted and on-premise formats to suit how you work. Hosted, or cloud-based, means that you can access your data on any modern web browser. Your data is stored on the cloud for easy access anywhere you have an internet connection. Having an on-premise application means that the software is installed locally on your computer and your data is stored on your servers for complete control.



## Standalone or integrated – it's up to you

Not every organization will need every module – that's why we let you pick and choose only the modules you need and use. Pick one or a combination of them to create an integrated seamless solution.



### Payroll

Accuracy, reliability, and compliance in Payroll are essential. Paymate payroll was designed to be simple to learn and easy to run.



### Human Resources

Easily onboard and offboard your employees, as well as manage the certifications of your employees with our HR module..



### Time & Attendance

Set up your own shifts, capture time worked, and automatically transmit it to your payroll with our T&A module.



### Employee Self-Service

Your employees can manage themselves with our ESS module. Having access to their own information will let your management team focus more on other important things.



## Key features you need

- Full-featured payroll
- Labor and equipment costing
- Multi-unions
- Certified payroll (USA only)
- Pay your employees by direct deposit or checks
- US and Canadian tax tables – federal, state, provincial, territorial, and local
- Seamless integration between modules
- Generate all government reports
- Track and manage training and certifications of your employees
- Capture time worked on each project, task, or activity
- Easily define your own interfaces for quick import/export of data



## Plays nice with other systems

Our team understands that you may have other systems in place that help you do other things, like your financials or capturing worked time from your employees. That's why we built integrations for all our products to simplify your processes all at once. Our payroll applications integrate with dozens of popular accounting packages, including SAP Business One® versions 9 and 10 for both SQL and HANA.



## We're with you every step of the way

Learning a whole new system can be time-consuming and frustrating – but it shouldn't be. Our rapid implementation methodology will migrate your current system to a Paymate solution with minimal cost and disruption. We also offer one-on-one training sessions with a product specialist to ensure that you are comfortable with your new system before going live.

## Payroll

Payroll is a critical operational function that cannot be missed – or messed up. Accuracy, reliability, and compliance are essential. To this end, Paymate payroll was designed to be simple to learn and easy to run.

- Updates to U.S. and Canadian payroll legislation, including federal, state, provincial, territorial, and local taxes
- Unlimited number of earnings and deduction codes, as well as accruals and overtime banking
- Unlimited payroll history retention with quick and easy access
- Combine different pay frequencies as needed
- Run off-cycle payrolls, re-runs, or partial runs if required – at no extra cost!
- Email delivery for paystubs, select tax forms, and other reports
- Ability to handle multiple unions
- Labor and equipment costing
- Generate government reports
- Integration with SAP B1®

## Time & Attendance

Organizations with automated time tracking systems achieve significantly greater workforce utilization compared to those with manual processes. Lost-time savings are one of the largest and quickest net gains that are realized when introducing a time system. Along with the latest in time clock technology, Paymate Time & Attendance software can significantly reduce your labor costs.

- Reduce human error and intervention in payroll and time calculations
- Customize time clock rules to encourage on-time performance
- Eliminate ‘buddy-punching’
- Track projects, tasks, and activities worked on to analyze productivity
- Manage and track absences and personal time off taken
- Multi-level approvals for timesheets and vacation
- Integration with hardware time clocks
- Additional sub-modules available, such as scheduling

## Human Resources

People are your most important asset. It only makes sense that your HRIS tool reflects this priority too. Paymate makes this easier through a fully-integrated and unified database that acts as a single-source System of Record. Employee information is entered once and shared throughout the various modules without the use of a cumbersome and costly interface.

- Manage employee dependents, emergency contacts, beneficiaries
- Manage benefit plans
- Track absenteeism
- Conduct performance appraisals
- Trend reports
- Track and manage training and certifications
- Career and succession planning
- Vacation and sick pay
- Medical information
- Bank overtime
- Track workplace accidents and injuries
- Additional sub-modules, such as recruitment and applicant tracking

## Employee and Manager Self-Service

The ability for employees and managers to have access to and maintain their own information has a great impact on reducing HR administrative requests, and therefore reduce HR costs.

- Enroll into benefit plans and training courses
- Manage their own timesheets and time off requests
- Track their own time off entitlement balances
- Access to past paystubs and payment history
- Review and complete performance appraisals
- Track assigned company assets
- Manage their own personal and contact information
- Manage their own dependents, beneficiaries, and emergency contacts



**paymate**  
payroll & HR made easy

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